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Republic of the Philippines  
NATIONAL POLICE COMMISSION  
PHILIPPINE NATIONAL POLICE  
**HEADQUARTERS SUPPORT SERVICE**  
Camp Bgen Rafael T Crame, Quezon City



**NOTICE TO PROCEED**

**MGAN TRADING**

Blk 12 L5 Ph 4B Tierra Monte Silangan  
San Mateo, Rizal

Dear Sir / Madame:

The attached **Purchase Order** Agreement having been approved, notice is hereby given to **MGAN TRADING** that **delivery** may commence on the **Office Supplies Expenses** for use of HSS, effective \_\_\_\_\_. Delivery shall be made within seven (7) working days from receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the HSS.(Attn: BAC Secretariat)

Very truly yours,

**ALEXANDER J SAMPAGA**  
Police Brigadier General  
Director, HSS

I acknowledge receipt of this Notice on \_\_\_\_\_

Name of the Bidder :

**NELLY GRACE DE VERA**